

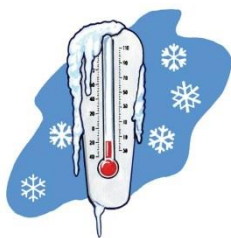


GHYLLGROVE PRIMARY SCHOOL

& Resource Base for Hearing Impaired Children

The Gore, Basildon, Essex SS14 2BG
Telephone: 01268 450067
www.ghyllgroveprimaryschool.co.uk

Headteacher: Mr G. Capps



Dear Parents/Carers,

Adverse Weather and School Closure or Alternative Day Arrangements

I am writing to inform you of the arrangements in the event of severe weather. Please be assured that **school will stay open if at all possible during severe weather** and I would ask you to note the information in this letter which will apply throughout the winter and could also be referred to if the school needed to close unexpectedly for any other reason.

During adverse weather I will assess conditions to determine whether we should close. The decision will be made as early as possible in order to inform you and will be based on the safety of the site and the number of staff who are able to get to school and ensure students' safety during the day. I hope that you will appreciate that this cannot be an instant decision, particularly when snow falls during the morning rush hour.

We will update reports on our website and also inform you by text if the school is to close. We will also put information on Twitter @Ghyllgrove. **Please ensure that we have up-to-date contact details on our database.** You can also visit Essex County Council's website <http://www.essex.gov.uk/emergency-school-closures>.

The Essex Emergency Closures page will update as and when notifications are received, therefore, it is recommended to continue to check or refresh the page.

Please note that **if you do not hear anything from us** the school will be **open** for a normal day.

If the decision to close is made after students have arrived on site they will be supervised until you are able to collect them or when we have received confirmation that you are aware of the situation and give permission for older children to walk home alone.

Thank you for your support with these arrangements. We aim to make common sense decisions which balance our duty to provide an education against safety considerations for your child and the staff.

Yours faithfully

Mr G Capps
Headteacher

